

Preston and District u3a Committee Meeting

**Minutes of the meeting held at 10am on 29th May 2026 at
St Cuthbert's Church, Lytham Road, Fulwood, PRESTON**

Agenda Item		Actions
1. In Attendance	<p>JN welcomed the committee and then pointed out the fire exits etc.</p> <p>Janet Nixon (JN) - Chair Sue Holder (SH) – Secretary Cathy Widdows (CW) – Membership Secretary Paul Westwood (PW) – Treasurer Mark Buckley (MB) – Speaker Organiser Lorna McInulty (LM) – Observer Barbara Long (BL) - Observer</p>	As per signed sheet
2. Apologies	Sheena Clowes (SC), David Parker (DP)	
	OFFICERS' REPORTS circulated – Membership Secretary, Treasurer	
3. Welcome	JN welcomed Barbara Long and Lorna McInulty to the meeting.	
4. Matters arising from the minutes	<p>SH reported that most matters had been dealt with. There are 2 remaining issues to be discussed at the next meeting when all committee members are present:</p> <ol style="list-style-type: none"> 1. Confidentiality of committee meetings 2. The need for more than one Safeguarding Officer. 	SH
5. Co-opting new members	<p>LM has volunteered to be Vice Chair and BL to be Assistant Treasurer. Clause 6(ii) of the Constitution states that not more than 2 co-opted members may be appointed to the committee and MB is already co-opted.</p> <p>Clause 6(iv) states that committee vacancies that arise due to resignation during the year may be filled from the membership and that such appointees will be eligible for re-election at the next AGM.</p> <p>The committee therefore voted unanimously to appoint Lorna McInulty as Vice Chair and Barbara Long as Assistant Treasurer.</p>	
6. Coffee morning planning	<p>The committee decided to hold a coffee morning for members and to try to attract potential members. Group Leaders will be encouraged to attend and advertise their groups.</p> <ol style="list-style-type: none"> 1. The coffee morning will be on Friday 25th September in the Northumbria Hall at St Cuthbert's from 1100-1300. 2. It will be followed by a hotpot lunch for Group Leaders from 1300-1500. 3. The accommodation has been booked from 1100-1500. 	

	<p>4. A charge of £3 will be made to cover coffee and cake/biscuits. 5. Group Leaders could also be asked for donations of cake although potential donations would have to be monitored.</p> <p>The Committee Meeting which would normally be held on this date will take place on Saturday 26th September in the Melrose Room (booked).</p> <p>Advertising will be the key to success and should include:</p> <ul style="list-style-type: none"> • Inclusion in the Newsletter • Facebook • Posters/leaflets in libraries, surgeries, Fulwood Focus, University Student Centre etc. <p>Re. a tri-fold leaflet: BL will consult Sheila Finch regarding a publisher.</p> <p>LM will be responsible for publicity as part of her Vice-Chair role. A wider discussion of publicity issues followed.</p> <p>The committee discussed whether the Facebook page she has developed for Preston u3a should be made public but decided that it should remain private i.e. for members only.</p> <p>LM wondered if full advantage is being made of the website. Members might be attracted to Monthly Socials if these could be partly filmed and displayed on the website/Facebook page. However care would have to be taken regarding individual permission to publish their photo. MB will supply a list of speakers to LM.</p>	<p>LM JN</p> <p>BL</p> <p>MB</p>
<p>8. Membership Secretary Report</p>	<p>There are currently 720 paid-up members. Of the 720 members, 15 have joined since April 1st 2026.</p>	
<p>9. Treasurer's Report</p>	<p>PW summarised the current financial position. The capitation fee has been paid.</p>	
<p>10. AOB</p>		
<p>Date/Time/Location of next meeting</p>	<p>The next meeting will be held at: 10am on Friday 31st July 2026 in the Melrose Room, St Cuthbert's Church, Fulwood (Room booked).</p> <p>The Chair thanked the committee for their support and closed the meeting.</p>	

SIGNED AS A TRUE RECORD.....

DATE.....